



## BOARD OF DIRECTORS MEETING AGENDA

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Thursday, February 17, 2022

9:00 a.m.

Meeting available on RTA website

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**1. Call to Order/Pledge of Allegiance**

**2. Roll Call**

**3. [Approval of Minutes from December 16, 2021](#)**

**4. [Public Comment](#)**

The RTA encourages public participation in its virtual meetings by inviting interested parties to provide written comment to the following email address: [communications@rtachicago.org](mailto:communications@rtachicago.org). All comments received electronically will be included as a link on the RTA's meeting agenda and posted on the RTA's website. Additionally, anyone wishing to speak during the public comment period of an RTA Board meeting must contact the RTA at: [communications@rtachicago.org](mailto:communications@rtachicago.org). Any written public comments or request to speak must be received no later than noon, the day prior to the Board meeting. If there is concern that your comment is too long, or staff have questions, you will be contacted.

**5. Executive Director's Report**

**6. [Information Items](#)**

**6a. [Update on the activities of the RTA Transit Access Citizens' Advisory Board](#)**

Description: The purpose of the RTA Transit Access Citizens Advisory Board (RTACAB) is to obtain community input on the full spectrum of programs and services offered by the RTA. The RTACAB's bylaws require that its chairperson make quarterly reports to the RTA Board of Directors regarding the progress of the Committee's work. RTACAB Chairwoman, Jackie Forbes, will provide an update at the February 2022 Board meeting. This update will be for informational purposes only and will require no vote.

**6b. [What We've Heard: A focus on outcomes will drive the next regional transit strategic plan](#)**

Description: Staff will report out on input received through initial engagement activities and seek the Board's feedback on an emerging for the next Regional Transit Strategic and 10-Year Financial Plan

**6c. [Presentation of the 2022 Audit Plan](#)**

Description: The plan describes specific audit projects and related work proposed for the year including oversight audits of the Service Boards and audits of the internal processes and procedures of the RTA.

- 6d. [Presentation of the 2022 Community Planning Program of Projects](#)  
Description: Each year the RTA Community Planning program partners with the Chicago Metropolitan Agency for Planning Local Technical Assistance program for a joint application for planning assistance. The 2022 Call for Projects was open from October 8<sup>th</sup> through October 28<sup>th</sup>. Staff will provide an overview of the seven projects being selected into the program.
- 6e. [Quarterly Performance Report – Fourth Quarter 2021](#)  
Description: Staff will make a presentation of regional year-to-date performance metrics through the fourth quarter of 2021.

**7. Action Items**

- 7a. [Resolutions certifying financial results – Fourth Quarter 2021](#)  
Description: The resolutions certify the operating financial results of the Service Boards, ADA Paratransit, and the region as a whole, through the fourth quarter of 2021, with respect to substantial accordance with budget.
- 7b. [Ordinance authorizing a contract for Transit Signage, Design, Engineering, and Construction Management Services](#)  
Description: The proposed ordinance authorizes the Executive Director to execute a contract with A. Epstein & Sons International, Inc. for on-demand design, engineering, and construction management services related to the RTA’s interagency signage program.
- 7c. [Ordinance approving strategic plan consultant support services](#)  
Description: The proposed ordinance authorizes the Executive Director to execute a contract with Sam Schwartz Consulting to provide consulting services to the RTA for the 2023-2027 strategic plan.
- 7d. [Ordinance approving web development design and administration](#)  
Description: The proposed ordinance authorizes the Executive Director to execute a contract for Davis Harrison Dion to provide web development, design, and administration to support a redesign, launch, and ongoing enhancement and administration of the RTA main website and the website for the RTA’s Transit Benefit Fare Program.
- 7e. [Approval of Travel Expense Reimbursement\(s\)](#)

**8. New Business**

**ADJOURNMENT**