

Form Name: RTA Section 5310 Enhanced Mobility of Seniors and Individuals with Disabilities Program - GRAY
Submission Time: April 18, 2023 10:36 am
Browser: Chrome 112.0.0.0 / Windows
IP Address: 66.158.36.139
Unique ID: 1092248492
Location: 41.5039, -88.2152

Date	Apr 18, 2023
Project Title	Will-Ride Transportation Service
Applicant's Legal Name	County of Will
Contact Person	Wendie Garlich
Address	302 N. Chicago Street Joliet, IL 60432
Telephone #	(815) 774-6346
Email	wgarlich@willcountyillinois.com
Applicant Fiscal Year	FY22 & 23
SAM #	RBJAKXVDNY65
Request Type (Check all that apply)	Operating Mobility Management Existing Project
Organization type (Check all that apply)	Local Govt.
Human Services Transportation Plan (HSTP)	Goal #1 - Establish Mobility Mgmt and Travel Training Network (pg 71) Goal #2 - Expand Service Areas and Hours (pg 74) Goal #3 - Coordinate Fare Media and Implement Capped Fares (pg 75) Goal #7 - Explore Collaboration/ Consolidation of Similar Services (pg 81)
On To 2050 Plan	Facilitate Partnerships for Service Sharing and Consolidation Make Transit More Competitive Ensure Equitable Transit Access Improve Access to Public Rights of Way for Pedestrians, Cyclists, Seniors, and People with Disabilities Improve the effectiveness and accessibility of demand response services Transit providers, local governments, and the private sector should work together to explore new ways to provide targeted, flexible and/or on-demand service in EDAs, low density areas, and for seniors and people with disabilities

2. Provide a detailed description of your project. Explain what you are requesting funding to provide; why the project is needed; and how the project will support strategies for goals selected in questions #1. Please be concise. (Project Description Narrative [+/- 500 words]):

The County of Will established a DAR transportation service for Seniors, individuals with disabilities, and access to jobs. Currently, there are seven townships in Eastern Will County that participate in the transportation program. Those townships are Crete, Frankfort, Green Garden, Monee, Peotone, Washington, and Will Townships in Will County. The geographic boundary area for this program consists of a seven township boundary area on the Eastern side of Will County and a ten mile radius area encompassing the seven township boundary area. With the ten mile radius included in the service area, residents can travel anywhere throughout Will County and outside of Will County into other counties i.e. (Cook and Kankakee counties and into Indiana). This program currently receives grant funds through the Regional Transportation Authority to provide this valuable transportation service. The goal for this program is to bring together, collaborate, and coordinate all of the DAR transportation services available in Will County into one Countywide program. Due to the recent pandemic, Will-Ride is still feeling the ramifications. Agencies throughout Will County have started to look at their transportation services a little more closely and are reaching out to Will County about partnering together to provide a more cost effective service. The Mobility Manager in Will County has continuously had discussions with Pace and Will County regarding the collaboration and coordination of the different DAR transportation services along with the coordination of several different funding sources i.e. (Legacy funding, RTA funding, Title XX funding, Older Americans Act funding) that each of these DAR transportation services receives. Human health agencies in Will County are included in these discussions as well, as they are realizing that transportation service could be more cost effective by partnering together. The Mobility Manager in Will County has always been focused on the goal of a more coordinated and collaborative transportation service in Will County since all of the DAR transportation services use Pace Suburban bus for transportation services in many different forms throughout Will County. A Mobility Manager has been in place in Will County from the start of the program and has utilized the RTA and Pace Suburban bus travel training programs to help educate residents of Will County on the advantages of transportation services. Will County is near the end of a transportation study that is being done by VIA and will be complete in May 2023. The following points are part of the recommendations that are being recommended by VIA. With a more coordinated collaborative program, expanding the transportation service hours should be a part of the conversation integrating these services into a more cost effective program to serve any gaps that are occurring throughout Will County. An agreed upon flat fare revenue amount for transportation services would make things much more cost effective for all entities involved i.e. (counties, townships, Pace, the call center, the Ventra app, etc). Identifying new funding sources for capped fare amounts for longer distance trips would also be a more cost effective method instead of some of the current fare amounts being charged in all of the different DAR transportation services in Will County i.e. (per mile charges outside township boundaries on top of the fare revenue amount). Coordinating and collaborating all of these DAR transportation services throughout Will

County along with Human Health Service organizations being a part of this conversation would improve performance measures, decrease redundancies of buses running side by side, and be much more cost effective. Pace Suburban bus has a central call center for scheduling trips that could potentially be much more efficient and cost effective if the implementation of the collaboration of funding sources, flat fare revenue amounts, and expansion of boundaries and hours were coordinated into one cohesive DAR transportation system in Will County.

<p>3. What entity is currently or will operate the service? Does your agency enter into agreements with service providers? (Operating Projects Only)</p>	<p>Pace Suburban bus is currently operating and provides the transportation service in Will County. Will County has an Intergovernmental agreement with Pace as the transportation service provider. The goal for the future is for Will County to continue with the current operation of the transportation service and move towards a Countywide transportation service with the other DAR transportation services throughout Will County to fill in any existing gaps that may remain by combining transportation services to decrease the amount of redundancies.</p>
<p>4. How does this project improve access to other transportation services that go beyond the project's geographic boundary?</p>	<p>The majority of the current participating townships do not have any form of transportation i.e. (fixed routes) to be able to access other forms of transportation. This transportation service is invaluable to the residents residing in the service area as a way to access other forms of transportation services beyond the geographical boundaries of the service area. Because of the Will-Ride transportation service, eligible riders are able to live their lives to the fullest by being able to access transportation service to medical appointments, shopping, and employment. Will-Ride assists in closing the gaps that the participating townships are experiencing.</p>
<p>5. How will the target population be given priority on all project activities, if the service is not restricted to the target population?</p>	<p>The Will-Ride transportation service gives priority to Seniors, Individuals with disabilities, and job access and is not open to the general public.</p>
<p>6. Describe how the project be marketed to serve the target population and promote public awareness? Include information on how populations with Limited English Proficiency will be apprised of the project and whether marketing materials will be available in other languages.</p>	<p>The Will County Mobility Manager developed two web pages on the Will County website. One has information about the Will-Ride transportation program and the other is information for other transportation service options throughout Will County such as fixed bus routes, trains, and transportation services to airports along with train and bus schedules. Brochures are used for marketing the Will-Ride transportation service and are available in English and Spanish on the Will County web site and are also available at participating organizations' offices. The transportation study being done by VIA held focus groups and stakeholder meetings to get input from residents throughout Will County. Once the Countywide consolidation of transportation service is approved by the Will County board, Will County will roll out a marketing awareness campaign.</p>
<p>7. How will this project utilize or coordinate with public transportation providers and /or other human service agencies? If the project will not include coordination, provide detailed explanation.</p>	<p>The Will County transportation service has always educated residents on how to use the transportation service for their benefit. Will County has encouraged residents to use the DAR service as a connection to other forms of public transportation services. Pace Suburban Bus has presented several travel training sessions throughout Will County to help educate residents on how to utilize and navigate the transportation system. Will County is involved in continuous discussions with Pace and human service agencies regarding partnering together to provide more coordinated and collaborative transportation service throughout Will County.</p>

<p>8. Describe your organization's experience, knowledge, technical and administrative ability, and financial capacity to successfully and efficiently manage federal grants? Specifically, how will your organization manage this project?</p>	<p>Will County has had many federal grants throughout the organization over multiple years and utilizes their finance department staff to efficiently manage federal grant funds. Will County has the financial capacity within their budget processes to successfully manage all federal grants within the organization. With the large scope of federal and state grant awards, Will County has implemented grant staff to assist with compliance, reimbursements, management, grant seeking, grant applying, grant writing, and grant assistance.</p>
--	--

<p>Please explain how you will gather and report on identified performance measures for this project and identify any additional performance measures that will be used.</p>	<p>Pace provides monthly ridership reports and cost summaries that identify performance measures currently. Will-Ride currently partnered with an additional township and once the transportation study is finished, Will County plans to consolidate into a Countywide program that would include expanding the hours of operation and geographic coverage.</p>
---	--

<p>Existing 2022</p>	<p>Seven Townships in Eastern Will County</p>
-----------------------------	---

<p>Projected in 2023</p>	<p>Implement Countywide transportation service</p>
---------------------------------	--

<p>Projected in 2024</p>	<p>Countywide transportation service</p>
---------------------------------	--

<p>Please explain how you will gather and report on identified performance measures for this project and identify any additional performance measures that will be used. Please provide details on how you derived at your projections (explain how you will extend service boundaries, hours of operation, and increase ridership).</p>	<p>Pace provides us with monthly reports that give Will County the performance measures. Once a consolidated Countywide transportation service is implemented, extended service boundaries, hours of operation, and increased ridership are part of the consolidation plan.</p>
---	---

<p>2021: Seniors 65 years of Age and Over (Projects Serving Seniors)</p>	<p>2717</p>
---	-------------

<p>2022: Seniors 65 years of Age and Over (Projects Serving Seniors)</p>	<p>2386</p>
---	-------------

<p>2023: Seniors 65 years of Age and Over (Projects Serving Seniors)</p>	<p>5000</p>
---	-------------

<p>2024: Seniors 65 years of Age and Over (Projects Serving Seniors)</p>	<p>10000</p>
---	--------------

<p>2021: Individuals with Disabilities</p>	<p>2717</p>
---	-------------

<p>2022: Individuals with Disabilities</p>	<p>2386</p>
---	-------------

<p>2023: Individuals with Disabilities</p>	<p>5000</p>
---	-------------

<p>2024: Individuals with Disabilities</p>	<p>10000</p>
---	--------------

2021: Total	5434
2022: Total	4772
2023: Total	10000
2024: Total	20000
Existing operating hours (2022)	Monday through Friday 8:00 am to 5:00 pm
Projected expansion hours (2023)	Monday through Friday 6:00 am to 10:00 pm Saturday and Sunday 8:00 am to 12:00 pm
Projected Expansion Hours (2024)	Work towards a 24/7 transportation service
Number of New riders expansion hours	Will County will be the service area and ridership should double once Will County is consolidated into a Countywide transportation service
Existing 2022	Seven townships in Eastern Will County with a 10 mile radius encompassing the seven township service area
Projected 2023	All of Will County
Projected 2024	All of Will County
Existing 2022	Cook and Kankakee counties and Indiana
Projected 2023	Cook and Kankakee counties and Indiana
Projected 2024	Cook, Kankakee, Grundy, Kendall counties and Indiana
List of Partners	Pace ADA paratransit
Interagency Agreement	Y
County(s)	Will
Please explain how you will gather and report on identified performance measures for this project and identify any additional performance measures that will be used.	Implementing one flat fare for the entire Will County transportation service as well as one capped fare for longer distance trips would be used to gather and identify performance measures. Pace provides ridership and local summary reports that would show these performance measures. Once Will County is one consolidated Countywide program, there is a possibility of using Ventra.
Please explain how you will gather and report on identified performance measures for this project and identify any additional performance measures that will be used.	N/A

Please explain how you will gather and report on identified performance measures for this project and identify any additional performance measures that will be used.

Once the Will County transportation study is completed, the plan for the future is to provide a Countywide consolidated transportation service for the residents of Will County. Pace already schedules and dispatches the trips and would continue to be the central office to contact. Pace provides monthly reports that determine performance measures.

Please explain how you will gather and report on identified performance measures for this project and identify any additional performance measures that will be used.

N/A

Please explain how you will gather and report on identified performance measures for this project and identify any additional performance measures that will be used.

N/A

Please explain how you will gather and report on identified performance measures for this project and identify any additional performance measures that will be used.

N/A

Federal 50%

750000

Local 50%

750000

Federal 50%

750000

Local 50% Match

750000

Federal 80%

0

Local 20%

0

Federal 80%

0

Local 20% Match

0

Federal 80%

120000

Local 20%

30000

Federal 80%

120000

Local 20% Match

30000

Describe the methodology used to develop the above budgets.

Will County used the average monthly cost that is invoiced to RTA from Will County and multiplied that amount by 12 for the operating costs. Once Countywide consolidation is completed, those annual figures should double. The Mobility Manager costs are derived from the salary and fringe benefits for this position.

File

<https://www.formstack.com/admin/download/file/14498873579>

Please provide an explanation for any certificates that are not completed and uploaded with the application

The deadline for the April Will County Board meeting had passed when Will County received the application. The approved board resolution will be on the agenda and approved at the May County Board meeting and returned to RTA after the board meeting on May 18th, 2023.

**FY2022 & FY2023 Application
Section 5310: Enhanced Mobility of Seniors
and Individuals with Disabilities**



CERTIFYING AUTHORITY

I am duly authorized to make the following certification on behalf of the Applicant Organization and based on my position, knowledge and experience with the Applicant Organization:

- 1) the information contained in the Application, including attachments, is true and correct;
- 2) the Applicant has the requisite fiscal, managerial, and legal capabilities to carry out the operations and maintenance of the Project in accordance with 49 U.S.C. Section 5310; and
- 3) the Applicant shall adhere to the federal, state and local requirements related to the Project.

Note: Authorized Official should be that of the official named in the Governing Board Resolution unless other documentation is provided.

A handwritten signature in black ink, appearing to read "Will", is written over a horizontal line.

Signature of Authorized Official

The date "4-14-23" is handwritten in black ink above a horizontal line.

Date

Will County Executive

Title

**FY2022 & FY2023 Application
Section 5310: Enhanced Mobility of Seniors
and Individuals with Disabilities**



LOCAL SHARE CERTIFICATION FORM

I, the undersigned representing

County of Will

Jennifer Bertino-Tarrant

(Insert Legal Name of Applicant)

(Insert Name of Authorized Official)

do hereby certify to the Regional Transportation Authority, that the required \$ 1,500,000
in local match funds are available and that the source of the funds are from

(be specific) Will County; and comply with local share requirements in FTA
Circular 9030.1E, which are:

- a. Cash from non-governmental sources other than revenues from providing public transportation services;
- b. Non-farebox revenues from the operation of public transportation service, such as the sale of advertising and concession revenues. A voluntary or mandatory fee that a college, university, or similar institution imposes on all its students for free or discounted transit service is not farebox revenue;
- c. Amounts received under a service agreement with a State or local social service agency or private social service organization;
- d. Undistributed cash surpluses, replacement or depreciation cash funds, reserves available in cash, or new capital;
- e. Amounts appropriated or otherwise made available to a department or agency of the Government (other than the Department of Transportation); and
- f. In-kind contribution such as the market value of in-kind contributions integral to the project may be counted as a contribution toward local share.

Note: Authorized Official should be that of the official named in the Governing Board Resolution unless other documentation is provided.

Signature of Authorized Official

4-14-23

Date

Will County Executive

Title

**FY2022 & FY2023 Application
Section 5310: Enhanced Mobility of Seniors
and Individuals with Disabilities**



TITLE VI PLAN CERTIFICATION FORM

Title VI of the Civil Rights Act of 1964 provides that no person in the United States shall, on the ground of race, color, or national origin, be excluded from participation in, be denied the benefits of, or be subjected to discrimination under, any program or activity receiving Federal financial assistance.

The program receiving such funds, shall abide by, and is committed to ensuring that no person is excluded from participation in or denied the benefits of, its activities or services on the basis of race, color, or national origin.

I, the undersigned representing
County of Will

Jennifer Bertino-Tarrant

(Insert Legal Name of Applicant)

(Insert Name of Authorized Official)

do hereby certify to the Regional Transportation Authority,

that the attached Title VI Plan, approved on 8/2018 is in effect.

Or

that a Title VI Plan will be developed should an award be made pursuant to this application.

that _____ will adopt the RTA's Title VI Plan.
(Insert Legal Name of Applicant)

Signature of Authorized Official

4-14-23
Date

Will County Executive

Title

**FY2022 & FY2023 Application
Section 5310: Enhanced Mobility of Seniors
and Individuals with Disabilities**



Equal Employment Opportunity (EEO) Certification Form

I, the undersigned representing
County of Will

Jennifer Bertino-Tarrant

(Insert Legal Name of Applicant)

(Insert Name of Authorized Official)

do hereby certify to the Regional Transportation Authority,

- This organization will not have 50 or more transit-related employees even if awarded this project.
- This organization has 50 or more transit-related employees and attached is our EEO Program.
- This organization will develop and submit an EEO Program should we be awarded a 5310 project and have more than 50 transit-related employees.

Signature of Authorized Official

4-14-23

Date

Will County Executive

Title

Agencies that have 50 or more transit-related employees are required to prepare and maintain an EEO Program. Transit-related employees are defined as all part-time employees and employees with collateral duties that support the transit program. For example, anyone who processes payments for a 5310-funded project would be considered a transit-related employee.

**FY2022 & FY2023 Application
Section 5310: Enhanced Mobility of Seniors
and Individuals with Disabilities**



Single Agency Audit Certification Form

In accordance with CFR, Title 2-Subtitle A, Chapter II, Part 200, Subpart F, *Audit Requirements*, a Grantee that expends \$750,000 or more of federal funds from all sources during its fiscal year is required to have a single audit performed in accordance with CFR, Title 2, Part 200.

Please check the appropriate box:

- I certify our agency did not expend \$750,000 or more in federal awards during our most recent fiscal year ending on _____(mm/dd/yy).
- I certify our agency expended or will expend \$750,000 or more in federal awards during our most recent fiscal year ending on 11/30/22 (mm/dd/yy) and has fulfilled or will fulfil the audit requirement under CFR, Title 2, Part 200.
- In the event the my agency does receive \$750,000 or more in total from all federal sources during the current fiscal year, my agency will comply with the Single Audit Act and submit to the RTA a copy of its most recent audit conducted in compliance with the Act.

A handwritten signature in black ink, appearing to read "Will County Executive", is written over a horizontal line.

Signature of Authorized Official

Will County Executive

Title

A handwritten date "4-14-23" is written in black ink above a horizontal line.

Date