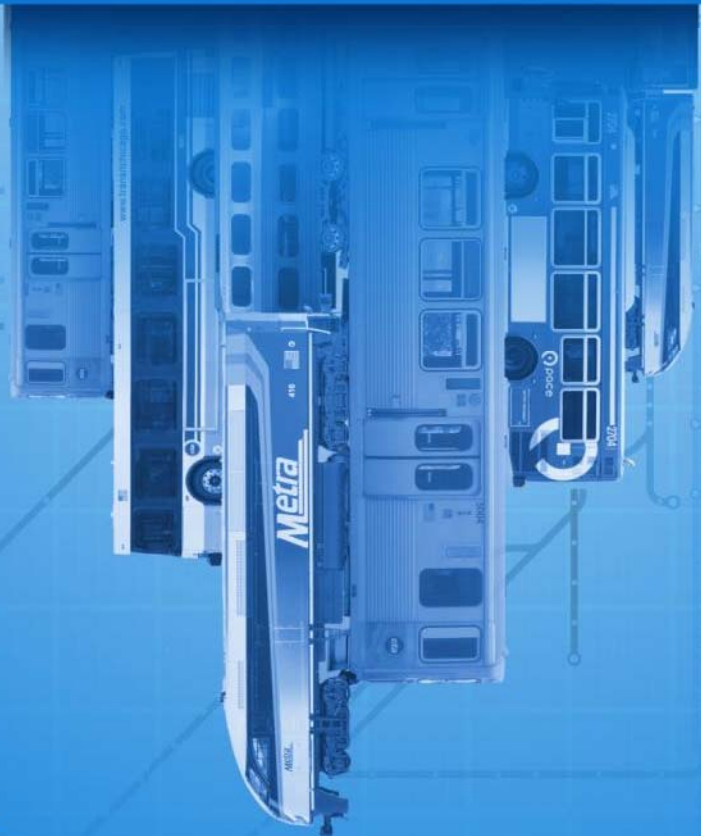


# 2019 Annual Procurement Plan



Regional  
Transportation  
Authority

Thank you for your interest in doing business with the Regional Transportation Authority (“RTA”). The RTA has developed an Annual Procurement Plan to assist you in your efforts to compete for contracting opportunities. The RTA Annual Procurement Plan contains anticipated procurements and is subject to change at any time without notice.

The (RTA) seeks to do business with experienced and responsible firms while following an open and transparent competitive process to procure products and services.

The RTA standards include utilization of best industry practices that promote accountability, transparency and efficiency in our procurement processes.

The RTA invites you to register your company with the RTA Procurement Portal at [procurement.rtachicago.org](http://procurement.rtachicago.org) to receive notifications on all solicitations. Once registered, vendors will receive notifications for bids by e-mail, be able to view RTA’s solicitations, access documents, submit bids/proposals and manage your vendor information.

Open solicitations are available on the RTA Procurement Portal for review and download by registered vendors. Additionally, announcements are posted at the RTA main office at 175 W. Jackson, Suite 1650, and Chicago, Illinois 60604. Formal solicitations may be published in the Chicago Sun-Times newspaper, LaRaza and/or Chicago Defender newspapers.

Registering your firm into the RTA’s Procurement Portal [procurement.rtachicago.org](http://procurement.rtachicago.org) will allow us to include you in future solicitations.

RTA’S policy is to ensure that Disadvantaged Business Enterprises (DBEs) and Small Business Enterprises (SBEs) as defined in 49 CFR 26, have an equal opportunity to receive and participate in United States Department of Transportation (USDOT) assisted contracts.

[www.rtachicago.org](http://www.rtachicago.org)

RTA ANNUAL PROCUREMENT PLAN 1Q 2019 – 4Q 2019

DEPARTMENT	CONTRACT TYPE	PROJECT DESCRIPTION	ESTIMATED VALUE	ESTIMATED TERM (Months)	ANTICIPATED RELEASE (QUARTER)	FUNDING SOURCE
Capital Programming & Planning	Professional Services	Customer Satisfaction Survey Support	greater than \$150,000	24 months	1Q 2019	RTA Budget
Capital Programming, Local Planning and Program Management	Professional Services	Task Order Contract for Community Planning	TBD	36 months	1Q 2019	RTA / UWP / Local
Capital Programming & Planning	Commodities	RTAMS-related software	\$40,000 to \$150,000	48 months	1Q 2019	RTA Budget
Finance, Innovation & Technology	Professional Services	Financial Advisory Services	greater than \$150,000	60 months	1Q 2019	RTA Budget
Finance, Innovation & Technology	Commodities	Upgrade end-of-life computing storage (SAN)	greater than \$150,000	60 months	1Q 2019	RTA Budget
Finance, Innovation & Technology	Commodities	Intranet Redesign	\$40,000 to \$150,000	N/A	1Q 2019	RTA Budget
Finance, Innovation & Technology	Commodities	Acquire new Helpdesk Tool	\$40,000 to \$150,000	N/A	1Q 2019	RTA Budget
Finance, Innovation & Technology	Professional Services	Operations and maintenance of RTA Wireless devices & plans	\$40,000 to \$150,000	36 months	1Q 2019	RTA Budget
Capital Programming & Planning	Construction Services	Interagency Signs Fabrication and Installation at 6 Locations (Bundle 2)	greater than \$150,000	18 months	1Q 2019	Federal Grant and RTA Budget
Finance, Innovation & Technology	Commodities	Two new Firewalls	\$3,000 TO \$40,000	48 months	1Q 2019	RTA Budget
Human Resources	Professional Services	Temporary Staffing Services	\$40,000 to \$150,000	12 months	1Q 2019	RTA Budget
Legal & Compliance	Professional Services	Disadvantage Business Enterprises (DBE) Goal Methodology Development	\$3,000 to \$40,000	6 months	1Q 2019	RTA Budget

**RTA ANNUAL PROCUREMENT PLAN 1Q 2019 – 4Q 2019**

DEPARTMENT	CONTRACT TYPE	PROJECT DESCRIPTION	ESTIMATED VALUE	ESTIMATED TERM (Months)	ANTICIPATED RELEASE (QUARTER)	FUNDING SOURCE
Marketing & Communications	Professional Services	Printing (Various projects) RTA and TBFP	\$40,000 to \$150,000	12 months	1Q 2019	RTA Budget
Finance, Innovation & Technology	Professional Services	vCISO Cybersecurity Development	greater than \$150,000	24 months	1Q 2019	RTA Budget
Capital Programming & Planning	Commodities	RTA Paper and Backlit Station Map Spring 2019 Printing	\$3,000 TO \$40,000	3 months	2Q 2019	RTA Budget
Capital Programming & Planning	Construction Services	Interagency Signs Fabrication and Installation at Additional Locations (Bundle 3)	greater than \$150,000	18 months	2Q 2019	Federal Grant and RTA Budget
Finance, Innovation & Technology	Commodities	Microsoft License Renewal (O365)	greater than \$150,000	36 months	2Q 2019	RTA Budget
Finance, Innovation & Technology	Commodities	Document management solution for RTA	greater than \$150,000	N/A	2Q 2019	RTA Budget
Government Affairs	Professional Services	Corporate Training	\$3,000 to \$40,000	12 months	2Q 2019	RTA Budget
Human Resources	Professional Services	Corporate Training	\$3,000 to \$40,000	12 months	2Q 2019	RTA Budget
Marketing & Communications	Professional Services	Transit Benefit Fare Program Advertising	\$40,000 to \$150,000	12 months	2Q 2019	RTA Budget
Marketing & Communications	Professional Services	Graphic Design and photography services	\$40,000 to \$150,000	24 months	2Q 2019	RTA Budget
Administration	Construction Services	Procure construction firm for Office Remodel	greater than \$150,000	12 months	3Q 2019	RTA Budget
Capital Programming & Planning	Professional Services	Interagency Signage Maintenance	greater than \$150,000	60 months	3Q 2019	RTA Budget
Administration	Commodities	Office furniture for new remodeled office	greater than \$150,000	12 months	4Q 2019	RTA Budget

RTA ANNUAL PROCUREMENT PLAN 1Q 2019 – 4Q 2019

DEPARTMENT	CONTRACT TYPE	PROJECT DESCRIPTION	ESTIMATED VALUE	ESTIMATED TERM (Months)	ANTICIPATED RELEASE (QUARTER)	FUNDING SOURCE
Capital Programming & Planning	Professional Services	Non Rider / Lapsed Rider Survey	greater than \$150,000	24 months	4Q 2019	IDOT Technical Services Grant
Finance, Innovation & Technology	Professional Services	Operations and maintenance of board meeting and agenda management platform	\$40,000 to \$150,000	12 months	4Q 2019	RTA Budget
Marketing & Communications	Commodities	Promotional items	\$40,000 to \$150,000	12 months	4Q 2019	RTA Budget
Capital Programming & Planning	Professional Services	Southland Pilot	TBD	TBD	TBD	RTA Budget
Finance, Innovation & Technology	Professional Services	Annual audit	greater than \$150,000	9 months	TBD	RTA Budget
Finance, Innovation & Technology	Professional Services	Operations and maintenance of RTAChicago & MyTransitBenefit Websites	TBD	TBD	TBD	RTA Budget
Finance, Innovation & Technology	Professional Services	Operations and maintenance of CHI-TAP Portal	TBD	TBD	TBD	RTA Budget
Legal & Compliance	Professional Services	Corporate Diversity & Inclusion Training	\$3,000 to \$40,000	TBD	TBD	RTA Budget