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To: Board of Directors
From: Leanne P. Redden, Executive Director
Date: September 15, 2021
Re: Travel Expense Reimbursements

Effective January 1, 2017, the Illinois General Assembly adopted the Local Government Travel Expense Control Act (“the Act”; 50 ILCS 150/1 et seq.). Section 15 of the new legislation requires that **all travel expenses** of members of the RTA Board of Directors and expenses of any officer or employee *exceeding the maximum* allowed under the agency policy be approved only by “roll call vote at an open meeting of the governing board or corporate authorities of the local public agency.”

The Board is being asked to approve travel expenditures as indicated below and on the attached forms:

<u>Name</u>	<u>Amount</u>
Board Expenses	\$1,257.60

LPR/JLM/BN
Attachments.




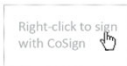


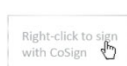
EXPENSE REPORT



1 Today's Date	2 Last Name	First Name	3 Address (If check to be mailed outside the RTA)	4 Division	5 Department	
9/15/21	Dillard	Kirk	RTA Board of Directors	Chairman		
6 Overall business purpose (Provide when applicable to all items; otherwise, complete Column 11 for each individual item)			7 Account Name	8 Account General Ledger (GL) Code	9 AA Code	10 Amount
RTA-related travel and/or business expenses. 2021: July, August, September dates			Travel & Business Expense	100-2010-522310		\$ 1,257.60
11 Date	12 Item	13 Description of Expenditure(s)			14 Amount	
7/28/21	Who/Purpose	Meeting re: Transit advertisement with Thomas Scaffner, owner, L Stop Tours and Mary Adolph, National Restaurant Assn				
	Mileage/Tolls/Parking	Mileage round trip: 26.43 @ 56c/mi = \$ 14.8008			\$ 14.80	
	Meal(s)	The Patio Restaurant			\$ 57.54	
7/30/21	Who/Purpose / Meal(s)	Meeting re: Transit Tort Liability w/ Darrell Widen, Atty @ IL Workers Compensation Commission / Union League Club of Chicago			\$ 41.91	
	Mileage/Tolls/Parking	Mileage round trip: 40.89 @ 56c/mi = \$22.8984 Tolls: 2 @ 75c = \$1.50 Parking: \$43.00			\$ 67.40	
7/30/21	Who/Purpose	Meeting re: Dave Bonder, VP @ American Council of Engineering Companies				
	Meal(s)	Union League Club of Chicago			\$ 36.89	
8/4/21	Who/Purpose	Meeting re: Pullman Site, David Doig Chicago Neighborhood Initiative, Pat Cormack and Mark Wright & Co.				
	Mileage/Tolls/Parking	Mileage round trip: 60.46 @ 56c/mi = \$33.8576 Tolls: 2 @ 75c = \$1.50			\$ 35.36	
8/11/21	Who/Purpose	Meeting re: (1) Board Member Liz Gorman & staff re misc. (2) U.S. Railroad Retirement Board re: retirement issues				
	Mileage/Tolls/Parking	Mileage round trip: 44.57 @ 56c/mi = \$24.9592 Tolls: 2 @ 75c = \$1.50 Parking: \$17.75			\$ 44.21	
8/12/21	Who/Purpose	Tour Milwaukee Intermodal Station - Mt Hiawatha Route - WISDOT & IDOT				
	Mileage/Tolls/Parking	Mileage round trip: 183.26 @ 56c/mi = \$102.6256 Tolls: 4 @ 75c = \$3.00 Parking: \$8.00			\$ 113.63	
8/13/21	Who/Purpose	Meeting re: Chicago Business District Real Estate market, Jennifer Lundmark, Dir Private Markets @ Manulife Investment Realty				
	Mileage/Tolls/Parking	Mileage round trip: 44.57 @ 56c/mi = \$24.9592 Tolls: 2 @ 75c = \$1.50 Parking: \$13.75			\$ 40.21	
8/17/21	Who/Purpose	Meeting re: Metra construction with Rep Mazzochi Dist staff				
	Meal(s)	Panera Bread			\$ 26.81	
8/24 & 8/25	Who/Purpose	Mtg re: (1) Rta Act and Human Services/ Human Services Transit issues. Brad Cole, IL Municipal League - Drinda O'Connor, IL Dept Human Services - Kathy Selke. (2) Re Fed & State transit fund ridership/ Rep Butler Sen Barickman				
	Meal(s)	Per diem 2 days August 24 and August 25 @ \$70/ea = \$140			\$ 140.00	
	Mileage/Tolls/Parking	Mileage round trip: 406.17 @ 56c/mi = \$227.4552 Tolls: 1 @ 75c = \$.75 Parking: \$15.75			\$ 243.96	
8/29/21	Who/Purpose	Lunch mtg: @Yiayias Pancake House w/union leader workers re: budget and infrasture issues			\$ 74.17	
8/30/21	Who/Purpose	Meeting re: Covid recovery and budget issues - Senior staff				
	Mileage/Tolls/Parking	Mileage round trip: 40.57 @ 56c/mi = \$22.7192 Tolls: 2 @ 75c = \$1.50 Parking: \$21.75			\$ 45.97	
9/1/21	Who/Purpose / Meal(s)	Meeting re: Soy Diesel fuel in Transit Engines w/IL Soybean Assn & IL Farm Bureau Per diem 1 day @ \$70			\$ 70.00	
	Mileage/Tolls/Parking	Mileage round trip: 336.09 @ 56c/mi = \$188.2104			\$ 188.21	
9/2/21	Who/Purpose	Meeting re: Federal transit funding allocations & transit issues w/ DuPage City Board Chair and members				
	Mileage/Tolls/Parking	Mileage round trip: 29.55 @ 56c/mi = \$16.548			\$ 16.55	
					16 SUB-TOTAL	\$ 1,257.60
					17 PREVIOUS PAGE (S) TOTAL	\$ -
					18 CASH ADVANCE	\$ -
					19 PREPAID AIR FARE	\$ -
					20 PREPAID REGISTRATION FEE	\$ -
					21a RTA CREDIT CARD CHARGES	\$ -
					21b PERSONAL CHARGES ON RTA CREDIT CARD	\$ -
					22 TOTAL DEDUCTIONS	\$ -
					23 TOTAL DUE EMPLOYEE (RTA)	\$ 1,257.60

23 I certify that in accordance with RTA Travel Regulations the above amount is correct and just; that the detailed items charged for subsistence were actually paid; that the expenses were 24 PERTAINS TO TRAVEL EXPENSES ONLY - This certifies that the travel shown above was required by the

Expenses Signatures/Authorizations

 Employee's Signature	 Supervisor (under \$100)	 Next Level Manager (\$100-\$500)
 Division Manager/Next Level Supervisor (over \$500)	 Department Manager (over \$500)	 DED Internal Audit (Board Members, Chairman & ED)
 Execu	Ch REQUIR	 Audit C <i>Lalaine Alvarez</i> 9/13/2021