



# Account Setup Guide

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**Decision 1:** = † " = - † U # # " 8 u u h u  
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*Option 1: Post-tax deductions from payroll*

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*Option 2: Limit deductions to pre-tax cap*

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**Decision 2:** † † h u \

*Option 1: Employer Ordering*

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*Option 2: Employee Ordering*

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**Decision 3:** If the user is not a three

*The RTA Transit Benefit Prepaid Mastercard® (RTA Transit Benefit Card)*

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*Ventra® Direct Load*

u #u h † product select denominations  
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*Pace Vanpool Load*

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**Decision 4:** If the user is not a three

Payment Method	Monthly Fee	Order Deadline	Other Information
ACH Debit	\$0.00 per month/order	10th of each month at 10:59 PM CST	Funds are withdrawn from the employer's account on the 15th of the month or the next business day. Employer's bank account must be set up to allow ACH debits. RTA ACH filtering ID is available.
Credit Card	4% of the total order	10th of each month at 10:59 PM CST	MasterCard, Visa, and American Express are accepted. Cards are charged on the 15th of each month or the next business day.

The RTA Transit Benefit Prepaid Mastercard is issued by The Bancorp Bank pursuant to license by Mastercard International Incorporated. The Bancorp Bank; Member FDIC. Mastercard is a registered trademark, and the circles design is a trademark of Mastercard International Incorporated.

### Additional Information

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**Step 3:** @

#### Page 1 – Company Info

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#### Page 2 – Company Contacts

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#### Page 3 –Transit Option

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#### Page 4 – Transit Filter

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#### Page 5 – Payment Option

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