



# Regional Transportation Authority

175 West Jackson Blvd.  
Suite 1650  
Chicago, Illinois 60604  
312-913-3200  
rtachicago.org

## Board Agenda

### Board of Directors

---

Thursday, February 20, 2020

CMAP Board Room, Suite 800, 233 S. Wacker  
Dr., Chicago, IL

---

#### following Committee meeting(s)

1. Call to Order/Pledge of Allegiance

2. Roll Call

3. Approval of Minutes

3.a. From the meeting held on December 19, 2019

4. Public Comment

5. Executive Director's Report

6. Consent Items

6.a. Report on monthly financials for November and December, and resolutions certifying financial results - Fourth Quarter 1019

**Description:**

These resolutions certify the operating financial results of each Service Board and the region as a whole, through the fourth quarter of 2019, are substantially in accordance with budget.

7. Contracts/Expenditures

7.a. Ordinance authorizing a contract for Human Services Transportation Program (HSTP)

**Description:**

The proposed ordinance authorizes the Executive Director to execute a contract with RLS & Associates, Inc. to complete an update to the Human Service Transportation Plan (HSTP).

7.b. Ordinance authorizing a contract amendment with CDW-G

**Description:**

The proposed ordinance authorizes the execution of a contract amendment with CDW Government LLC (CDW-G) for the provision of software, network equipment, servers, and storage solutions. The proposed amendment extends the contract term from September 30, 2019 to September 30, 2021, and increases the total contract value by \$500,000.00 from \$655,000.00 to \$1,155,000.00.

7.c. Travel and Expense Reimbursements

8. New Business

ADJOURNMENT

## MINUTES OF THE PUBLIC MEETING OF THE BOARD OF DIRECTORS OF THE REGIONAL TRANSPORTATION AUTHORITY

The Board of Directors of the Regional Transportation Authority met in public session on Thursday, December 19, 2019 in Suite 1650, 175 West Jackson Blvd., Chicago, Illinois pursuant to notice.

Chairman Dillard called the meeting to order at 9:35 a.m. The Pledge of Allegiance followed.

### **ROLL CALL**

**Board members present (16):** Andalcio, Carey, Coulson, Frega, Fuentes, Groven, Higgins, Holt, Kotel, Lewis, Melvin, Pang, Ross, Sager, Troiani (phone), Chairman Dillard

### **Approval of minutes from the meeting held on November 21, 2019**

Director Andalcio moved, and Director Kotel seconded that the minutes from the meeting held on November 21, 2019 be approved as submitted. The motion carried on the following roll call vote:

**16 Ayes:** Andalcio, Carey, Coulson, Frega, Fuentes, Groven, Higgins, Holt, Kotel, Lewis, Melvin, Pang, Ross, Sager, Troiani, Chairman Dillard

### **Public Comment**

Garland Armstrong commented that the Pace bus drivers should have extra training in safety along the Cumberland route in Des Plaines.

### **Executive Director's Report**

Ms. Leanne Redden began by reporting that through the end of November the State owes the RTA \$244.2 million of ASA, AFA, and PTF. The State is 5 months behind on ASA; 10 months behind on AFA and the equivalent of 4.5 months behind on PTF. The year-to-date cost of short-term debt is \$4.7 million.

Ms. Redden then announced that Fitch Ratings upgraded its rating of the RTA's \$1.7 billion of general obligation bonds and notes from AA to AA+, affirming the RTA's stable outlook. AA+ is the second highest Fitch rating after AAA.

Ms. Redden then briefed the Board on state and federal government affairs. The Illinois House and Senate remain out of session until late January. The US Congress returned to Washington following Thanksgiving recess on December 3<sup>rd</sup>. Before the break, lawmakers focused on

FY2020 spending bills, including passing a second continuing resolution (CR) to keep the government funded until December 20<sup>th</sup>. A deal was reached late last week to keep the government funded until September 2020.

She then reported that RTA staff is wrapping up the 2020 Community Planning program call for projects process. The proposed Program of Projects includes nine new, diverse projects that will be released for a public comment period starting January 10<sup>th</sup> and ending February 8<sup>th</sup>. Information on the proposed projects and instructions on how to submit comments will be available on the RTA website beginning January 10<sup>th</sup>. Staff will present the final Program of Projects at the February Board meeting.

Director Lewis asked if the RTA requested that Fitch review the credit rating or if it were just a normal course of business. Ms. Redden replied that it was in the normal course of business.

Director Lewis then asked if the plan was for the RTA to shrink the outstanding short-term debt to zero. Ms. Reyna-Hickey replied that over the past few months the State has been prompt in paying the RTA thus allowing the agency to “move some money around” and paydown more of the outstanding debt than usual. However, she cautioned, it is still important to remember this money is used to keep service boards afloat and if the state’s payments slows down or becomes delinquent it will be necessary to borrow more and increase that debt.

### **Report on RTA Pension Investments**

Mr. Bill Lachman provided the Board with a report on the RTA Pension Investments. He mentioned that Ms. Alli Wallace, a Principal Consultant with Meketa Investment Group, which is the Plan’s Investment Consultant was in attendance. He proceeded to provide the Board with a briefing about the RTA Pension Plan stating that the Plan covers all RTA employees, as well as non-represented employees of Metra and Pace. Mr. Lachman stated that the Pension Trustees, which consists of three transit agency trustees – one each from the RTA, Metra, and Pace plus four outside trustees appointed by the RTA board, invest the Plan assets and monitor the investment portfolio performance. He also stated that the Pension Committee, chaired by RTA General Counsel Nadine Lacombe and consisting of two staff representatives each from the RTA, Metra, and Pace, administers and oversees the Plan structure, claims review and service providers.

Mr. Lachman briefed the Board on the search and selection for a replacement Small Cap Core Equity Manager and stated that the Trustees adopted an Environmental, Social, and Governance (ESG) policy at the November meeting. He stated that third quarter and year-to-date returns through September 30<sup>th</sup> on the assets of the Plan were 0.1% and 11.7%, respectively, net of fees. As of January 1<sup>st</sup>, the funded ratio of the Plan is 89.3% with an unfunded liability of \$38.6 million. The market value of the assets of the RTA Pension Plan

totaled \$296.3 million as of September 30<sup>th</sup>; of this amount, \$25.6 million or 8.7% is managed by a minority-owned/DBE investment manager. Mr. Lachman informed the Board that actuarial valuations, the audited financial statements of the Pension Plan and other stats can be found on the RTA website.

He then briefly explained the selection of investment managers for the RTA Pension Plan. The Plan's investment consultant, Meketa Investment Group, assists the trustees in selecting investment managers and monitors their performance over time against peers and benchmarks. Its research team sources and tracks new MWDBE Investment Managers through proactive outreach to the emerging and diverse manager community. Over the past 5 years, Meketa has expanded its investment manager database to include three times as many emerging and diverse firms. Mr. Lachman stated that in 2017 and 2018, approximately 40% of the searches Meketa conducted on behalf of clients included MWDBE firms as finalists and as a result, in both years Meketa's clients made \$1 billion in new investments to MWDBE firms. In 2018, Meketa Investment Group's clients committed an additional \$500 million to diverse-owned private markets managers.

Director Lewis inquired on the percentage of the total funds that were managed by either MBE or DBE firms and if that amount was up or down from prior years. He also asked if the goal was to trend towards a larger percentage of MWDBE participation and if so, what is the timeline for this change. Mr. Lachman responded that 8.7% of the total funds were managed by a MWDBE firm which has been consistent for the last few years. He also stated that with the new ESG policy that is the goal to have a larger MWDBE percentage. Although there is no specific goal yet, they are constantly monitoring their investments to see which investment managers might need to be replaced and when they are replaced, they make sure there are DBE firms included in the interview process.

Director Lewis then stated that there have been more firms identified as DBEs; therefore, the probability of one being selected would be greater leading to a higher percentage than 8.7%, perhaps 10 - 15%. Mr. Lachman concurred and added that it depends on the asset class and whether there are DBE firms in that asset class that Meketa recommends. He reiterated that it depends on whether a new asset class was introduced, or an existing manager was replaced and how the interview process goes.

Director Andalcio commended the efforts for reaching out to MWDBE firms and making it very inclusive but stated that he would also like to see the increase in participation be higher than the 8.7%.

Director Holt asked about the quarter-to-date and year-to-date performance of the fund compared to peers. Mr. Lachman stated that there is a report that shows how the Plan investments do against their peers. As far as the Plan itself, the problem with comparing the Plan against peers is that every plan has different investments so depending on the mix within

your plan in any given period will yield different results. Ms. Alli Wallace added that year-to-date performance is at the 61<sup>st</sup> percentile which is slightly below median and that it's partially a byproduct of the fact that the fund has been in transition. A new strategic asset allocation was recently adopted which is aligned with the long-term goals of the plan generating an 11.7% return year-to-date relative to peers which consists of about 300 public funds throughout the country.

Director Sager stated that he is incredibly impressed and wanted to extend his gratitude and commendation for the level of funding of the system relative to other pension systems. Mr. Lachman responded that one of the things that makes that possible is the fact that there are three employers in the plan and each of them makes sure that the other two makes their contributions.

Director Melvin asked Ms. Wallace how they announce their searches. Ms. Wallace responded that they advise on 1.4 trillion in assets for a variety of plans throughout the country and a vast majority of that is for public fund business which requires them to go through formal RFP processes. Oftentimes their searches are advertised in other news organizations as well as their own website.

### **Consent Agenda Items**

Director Carey moved, and Director Melvin seconded the adoption of the following items as submitted on the Consent Agenda:

- 2019-63      This ordinance approves an amendment to the 2019-2023 Capital Program and incorporates changes in program revenue and expenses for CTA, Metra, and Pace.
  
- 2019-64      This ordinance approves new project, scope and funding adjustment of Metra's Innovation, Coordination, and Enhancement (ICE) funded projects.
  
- 2019-65      This ordinance to adopt the 2020 Operating Budgets, 2021-2022 Financial Plans, and 2020-2024 Capital Programs of the Service Boards and the Authority, including the RTA Agency. This recommendation is made following a review of the proposed 2020 Budgets with the Service Boards at a special meeting of the Finance Committee of the Board held on November 21<sup>st</sup> at which the Service Boards presented their proposed budgets and capital programs and provided responses to questions from the RTA Board. This meeting also served as the public hearing for the Service Boards and the RTA to receive comments from the public about their budgets and capital programs. The budgets, financial plans, and capital programs defined by the ordinance are balanced, adhere to the funding amounts and recovery ratios adopted by the RTA Board in September, and meet the required recovery ratio for the region.

The motion carried on the following leave for last unanimous roll call vote:

**16 Ayes:** Andalcio, Carey, Coulson, Frega, Fuentes, Groven, Higgins, Holt, Kotel, Lewis, Melvin, Pang, Ross, Sager, Troiani, Chairman Dillard

**Contracts/Expenditure Items**

Director Ross moved, and Director Lewis seconded the adoption of the following ordinances, as well as the approval of Board travel expenditures as submitted:

2019-66      This ordinance authorizes a three-year contract, with an additional one one-year option, with Cubic Transportation Systems, Inc (“Cubic”) to operate the RTA Travel Information Center (TIC). The total value of the contract will not exceed \$12,475,994.

2019-67      This ordinance authorizes a contract to be initiated for Elking Consulting LLC. The contract for the consultant will run from October 1, 2019 through August 31, 2020. The total expenditure is \$27,500. This contract will replace the RTA’s existing contract for state consulting services with Government Navigation Group (GNG). Tiffany Elking, who had represented the RTA previously while employed with GNG, left the firm in October to begin her own consulting firm (Elking Consulting LLC).

The motion carried on the following leave for last unanimous roll call vote:

**16 Ayes:** Andalcio, Carey, Coulson, Frega, Fuentes, Groven, Higgins, Holt, Kotel, Lewis, Melvin, Pang, Ross, Sager, Troiani, Chairman Dillard

2019-68      This ordinance authorizes a contract with Microsoft Corporation for Premier Support services. The contract term will be for twelve months following contract execution for a total contract value of \$100,450. The ordinance also authorizes the Executive Director to subsequently renew the contract with Microsoft for up to four (4) additional years at an additional cost of \$500,000.

**15 Ayes:** Andalcio, Carey, Coulson, Frega, Fuentes, Groven, Higgins, Holt, Kotel, Lewis, Melvin, Pang, Ross, Sager, Chairman Dillard

**1 Abstention:** Troiani

**SPECIAL ACTION ITEM**

Ms. Lacombe briefly explained that proposed ordinance would appoint Allison Noback as the RTA's Ethics Officer, succeeding Michael Zumach, effective January 1, 2020.

2019-69      This ordinance authorizes the appointment of Allison Noback as the RTA's Ethics Officer, effective January 1, 2020

The motion carried on the following leave for last unanimous roll call vote:

**16 Ayes:** Andalcio, Carey, Coulson, Frega, Fuentes, Groven, Higgins, Holt, Kotel, Lewis, Melvin, Pang, Ross, Sager, Troiani, Chairman Dillard

Chairman Dillard stated that the next meeting of the RTA Board of Directors is scheduled for January 16, 2020 at 9:00 a.m. and will take place at the CMAP offices in the Willis Tower.

**ADJOURNMENT**

There being no further business to come before the Board of Directors, Director Andalcio moved and Director Higgins seconded that the public meeting adjourn. The motion carried on the following voice vote:

**16 Ayes:** Andalcio, Carey, Coulson, Frega, Fuentes, Groven, Higgins, Holt, Kotel, Lewis, Melvin, Pang, Ross, Sager, Troiani, Chairman Dillard

The public portion of the Board meeting concluded at 10:10 a.m.

---

AUDREY MACLENNAN  
Secretary of the Authority

**To: Board of Directors**

**From: Leanne P. Redden, Executive Director**

**Date: February 7, 2020**

**Re: Ordinance Authorizing a Contract to Update the Human Services Transportation Plan (HSTP)**



**Regional  
Transportation  
Authority**

175 W. Jackson Blvd,  
Suite 1650  
Chicago, IL 60604  
312-913-3200  
[rtachicago.org](http://rtachicago.org)

---

### **Action Requested**

The proposed ordinance authorizes the Executive Director to execute a contract with RLS & Associates, Inc. to complete an update to the Human Service Transportation Plan (HSTP). This contract will be funded by a federal Section 5310 grant for an amount not-to-exceed \$255,369.87. RLS & Associates, Inc. is a certified DBE, and will exceed the DBE goal of 17%.

### **Background**

The Section 5310 Program is a federal formula grant program administered by the Federal Transit Administration (FTA) that provides assistance to public transportation projects that focus on enhancing mobility for seniors and individuals with disabilities. The goal of the program is to improve mobility for seniors and individuals with disabilities by removing barriers to transportation service and expanding transportation mobility options. As a co-designated recipient of the Section 5310 Program, RTA awards and administers eligible operating, mobility management, capital improvement projects and associated administrative expenses.

The FTA requires that projects selected for funding under the Section 5310 program be “included in a locally developed, coordinated public transit-human services transportation plan” and that the plan be “developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private and nonprofit transportation and human services providers and other members of the public.” A locally developed, coordinated public transit-human services transportation plan (HSTP) identifies the transportation needs of individuals with disabilities, seniors and people with low incomes; provides strategies for meeting those local needs; and prioritizes transportation services and projects for funding and implementation. The RTA originally created and adopted an HSTP in 2007 and updated in 2013. This updated HSTP will allow the RTA to continue to access Section 5310 funding.

Main elements of the HSTP include a demographic analysis and assessment, an inventory of existing transportation providers in the region, identification of gaps in mobility needs, development of strategies, activities and projects to address the needs and revise local program policies, and project selection process. The RTA’s HSTP Project Advisory Committee (PAC) will serve as the project steering committee for the project. The PAC is made up of staff from Pace,

the Chicago Transit Authority (CTA), Metra, the Chicago Metropolitan Agency for Planning (CMAP), the Illinois Department of Transportation (IDOT), the six counties in the RTA region, and individuals from organizations that represent persons with disabilities and older adults.

### **Consultant Selection**

Following a competitive Request for Proposals (RFP) solicitation process, RLS & Associates, Inc. was selected from among the respondents as best qualified to complete the scope of work. RLS & Associates, Inc. has submitted the RTA's Vendor / Contractor Certification that discloses the names of the principals and any contracted lobbyists, certifies that the firm and its principals have not been debarred or suspended from participating in public contracts and have not been convicted of procurement-related offenses. The firm has also agreed to update the Certification should any of the information change during the contract period.

### **Financial Impact**

The total cost of the proposed contract is for a not-to-exceed amount of \$255,369.87, funded 100% by a federal Section 5310 grant.

Prepared by: Capital Programming & Planning

LPR/JL/LN/HM  
Attachment.

**ORDINANCE NO.**

**WHEREAS**, the Regional Transportation Authority (the “RTA” or “Authority”) is a co-designated recipient of federal funding through the Enhanced Mobility of Seniors and Individuals with Disabilities (Section 5310) program for Northeastern Illinois; and

**WHEREAS**, projects selected for the Section 5310 program must be derived from a Coordinated Public Transit-Human Services Transportation Plan (HSTP); and

**WHEREAS**, the RTA’s HSTP was last updated in 2013 and;

**WHEREAS**, the HSTP update will bring the plan in line with current transportation trends and needs and allow the RTA to continue to access federal Section 5310 funding;

**WHEREAS**, the Authority issued a request for proposals to complete the HSTP Update;

**WHEREAS**, after review and evaluation of the submitted proposals, RLS & Associates, Inc. was found to be the best qualified to provide the RTA with completing the HSTP Update;

**WHEREAS**, RLS & Associates, Inc. has submitted the Authority’s Vendor/Contractor Certification that discloses the names of the principals and any contracted lobbyists, certifies that entering into this contract will not create a prohibited conflict of interest, and certifies that the firm and its principals have not been debarred or suspended from participating in public contracts and have not been convicted of procurement-related offenses. The firm has agreed to update the Certification should any of the information change during the contract period.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE REGIONAL TRANSPORTATION AUTHORITY that:**

- 1) The Executive Director of the Authority is hereby authorized to negotiate and enter into a contract with RLS & Associates, Inc. to complete the HSTP Update at a total cost not to exceed \$255,369.87. The contract will be funded 100% with federal Section 5310 funds. No RTA funds will be used for this contract.
- 2) The Executive Director is hereby authorized and directed to take such actions as the Executive Director deems necessary or appropriate to implement, administer and enforce this ordinance and said contract.

**To: Board of Directors**

**From: Leanne P. Redden, Executive Director**

**Date: February 10, 2020**

**Re: Ordinance authorizing a contract amendment with CDW-G**



**Regional  
Transportation  
Authority**

175 W. Jackson Blvd,  
Suite 1650  
Chicago, IL 60604  
312-913-3200  
[rtachicago.org](http://rtachicago.org)

---

The proposed ordinance authorizes the execution of a contract amendment with CDW Government LLC (CDW-G) for the provision of software, network equipment, servers, and storage solutions. The proposed amendment extends the contract term from September 30, 2019 to September 30, 2021 and increases the total contract value by \$500,000.00 from \$655,000.00 to \$1,155,000.00.

### **Background**

In 2017, the RTA entered into an agreement “piggybacking” on the City of Chicago’s contract for the *“Provision of Software, Apple Products, Panasonic Ruggedized Notebooks, Network Equipment, Servers, Storage Solutions, and Related Maintenance and Installation Services”* with CDW-G. However, the current RTA piggyback participation is limited to specific projects that include the Disaster Recovery as a Service solution, Domain Controller upgrade, Active Directory update, the file server redesign, and a VMWare update. This proposed amendment will allow the RTA to fully utilize all products and services available through the City’s contract with CDW-G.

Fully utilizing the City contract with CDW-G provides the RTA with advantageous discounts and selection of products and services to address newly identified and upcoming IT infrastructure needs. Immediate needs include the replacement of end-of-life firewalls and the upgrade of our communications/collaboration platform.

CDW-G has submitted the RTA’s Vendor/Contractor Certification that discloses the names of the principals and any contracted lobbyists, certifies that entering into this contract will not create a prohibited conflict of interest, and certifies that the firm and its principals have not been debarred or suspended from participating in public contracts and have not been convicted of procurement-related offenses. CDW-G has also agreed to update the Certification should any of the information change during the contract period.

**Financial Impact**

The approved RTA 2020 budget contains funding for CDW-G services. Funding for any additional years is subject to appropriation of funds by the Board in subsequent annual budgets.

Prepared by: Finance, Innovation and Information Technology Department

LR/BHR/GC/GT  
Attachment.

## **ORDINANCE NO.**

**WHEREAS**, the RTA has entered into an agreement which piggybacks on the City of Chicago's contract with CDW Government LLC ("CDW-G") for the provision of Software, Apple Products, Panasonic Ruggedized Notebooks, Network Equipment, Servers, Storage Solutions, and Related Maintenance and Installation Services;

**WHEREAS**, the current RTA piggyback participation is limited to specific projects that include the Disaster Recovery as a Service solution, Domain Controller upgrade, Active Directory update, the file server redesign, and VMWare update;

**WHEREAS**, the RTA desires to now fully utilize the contract and leverage its advantageous discounts and selection of products and services to address newly identified and upcoming IT infrastructure needs; and

**WHEREAS**, CDW-G has submitted the RTA's Vendor/Contractor Certification which: (i) discloses the names of the principals and any contracted lobbyists, (ii) certifies that entering into this contract will not create a prohibited conflict of interest, and (iii) certifies that the firms and its principals have not been debarred or suspended from participating in public contracts and have not been convicted of procurement-related offenses. CDW-G has also agreed to update the Certification should any of the information change during the contract period.

**NOW, THEREFORE, BE IT ORDAINED BY THE BOARD OF DIRECTORS OF THE REGIONAL TRANSPORTATION AUTHORITY THAT:**

1. The Executive Director of the Authority is hereby authorized to execute a contract amendment with CDW-G and extend the contract term from September 30, 2019 to September 30, 2021 and increase the total contract value by \$500,000.00 from \$655,000.00 to \$1,155,000.00.
2. The Executive Director of the Authority is hereby authorized and directed to take such action as the Executive Director deems necessary or appropriate to implement, administer, and enforce this Ordinance and said contract.

**To:** Board of Directors  
**From:** Leanne P. Redden, Executive Director  
**Date:** February 7, 2020  
**Re:** **Travel Expense Reimbursement**

---



**Regional  
Transportation  
Authority**

175 W. Jackson Blvd,  
Suite 1650  
Chicago, IL 60604  
312-913-3200  
[rtachicago.org](http://rtachicago.org)

Effective January 1, 2017, the Illinois General Assembly adopted the Local Government Travel Expense Control Act (“the Act”; 50 ILCS 150/1 et seq.). Section 15 of the new legislation requires that ***all travel expenses*** of members of the RTA Board of Directors and expenses of any officer or employee *exceeding the maximum* allowed under the agency policy be approved only by “roll call vote at an open meeting of the governing board or corporate authorities of the local public agency.”

The Board is being asked to approve travel expenditures as indicated below and on the attached forms:

<u>Name</u>	<u>Amount</u>
Board Expenses	\$336.70
Board Expenses	\$299.37
Board Expenses	\$432.05
Board Expenses	\$222.66

LPR/AM  
Attachments.



A

1 Today's Date	2 Last Name	First Name	3 Address (If check to be mailed outside the RTA/4 Division)	5 Department
1/20/20	Dillard	Kirk	Chairman	Executive
<b>6 Overall business purpose</b> (Provide when applicable to all items; otherwise, complete Column 11 for each individual item)				
RTA-related travel and other business expenses.				
<b>7 Account Name</b>				
Travel Expense				
Business Expense				
<b>8 Account General Ledger (GL) Code</b>				
000-190-52100				
000-190-52101				
<b>9 AA Code</b>				
999				
999				
<b>10 Amount</b>				
\$ 301.69				
\$ 35.01				
TOTAL: \$ 336.70				
<b>11 Date</b>				
<b>12 Item</b>				
<b>13 Description of Expenditure(s)</b>				
12/5/19	Who/Purpose	1. Attend meeting with Senate and House members re: transit operating budget. 2. Meeting with Amalgamated Transit Union re: capital spending. 3. Meeting with Paul Williams, RTA lobbyist & Jennifer Gordon, TIFC re: capital monies.		
	Mileage/Tolls/Parking	Mileage R-B-R: 42.4 @ 58¢/mi = \$24.59	Tolls: 2 @ 75¢ = \$1.50	Parking: \$44.00
12/9/19	Who/Purpose	1. Attend Economic Club of Chicago quarterly meeting. 2. Meeting with Mayor Lightfoot. 3. Meeting with Samir Mayekar, Deputy Mayor for Economic Neighborhood Development.		
	Mileage/Tolls/Parking	Mileage R-B-R: 42.4 @ 58¢/mi = \$24.59	Tolls: 2 @ 75¢ = \$1.50	Parking: \$31.00
12/10/19	Who/Purpose	1. Meeting with Fred Grubbe, President, National Precast Concrete Association. 2. Meeting with Jack Lavin, CEO, Chicagoland Chamber of Commerce. 3. Meeting with Alderman Fred Moore. 4. Meeting with Richard Wronski, Trains Magazine.		
	Mileage/Tolls/Parking	Mileage R-O-R: 41.3 @ 58¢/mi = \$23.95	Tolls: 2 @ 75¢ = \$1.50	Parking: \$44.00
12/11/19	Who/Purpose	Meeting with David Vite, Illinois Retail Merchants Association & Senate President John Cullerton re: real estate transfer tax.		
	Mileage/Tolls/Parking	Mileage R-C-R: 42.4 @ 58¢/mi = \$25.11	Tolls: 2 @ 75¢ = \$1.50	Parking: \$20.00
12/18/19	Who/Purpose	1. Preparation for Board meeting with staff and Metropolitan Planning Commission. 2. Meeting with Kurt Florian, General Counsel, Loan Ecosystems re: short-term borrowing cost reductions. 3. Lunch meeting with Martin Abraham, President Illinois University re: logistics and student interns.		
	Mileage/Tolls/Parking	Mileage R-A-R: 42.4 @ 58¢/mi = \$23.95	Tolls: 2 @ 75¢ = \$1.50	Parking: \$33.00
	Meal			\$ 58.45
				\$ 35.01
				\$ 336.70
<b>15 Comments:</b>				
Points of Travel for mileage: (2019 mileage at 58¢/mile -2020 mileage at 57.5¢/mile)				
R - 501 Wedgewood, Hinsdale (residence)				
O - Office (111 S. Wacker or 211 W. Adams)				
A - RTA (318 S. Federal or 326 S. Wells)				
B - 720 S. Michigan Ave., Chicago				
C - 536 W. Erie St., Chicago				
D - 181 Countryside Plaza, Hinsdale				
<b>23</b> I certify that in accordance with RTA Travel Regulations the above amount is correct and just; that the detailed items charged for subsistence were actually paid; that the expenses were occasioned by official business or unavoidable delays requiring the stay at hotels for the time specified; that the journey was performed with all practicable dispatch by the shortest route usually traveled in the customary reasonable manner; and that I have not been furnished by others with transportation or money in lieu thereof for the journey.				
<b>24</b> PERTAINS TO TRAVEL EXPENSES ONLY - This certifies that the travel shown above was required by the official duties of the traveler named to my personal knowledge, or as indicated by the records submitted to me.				
<b>16 SUB-TOTAL</b>				
<b>17 PREVIOUS PAGE (S) TOTAL</b>				
18 CASH ADVANCE				
19 PREPAID AIR FARE				
20 PREPAID REGISTRATION FEE				
21a RTA CREDIT CARD CHARGES				
21b PERSONAL CHARGES ON RTA CREDIT CARD				
<b>22 TOTAL DEDUCTIONS</b>				
<b>23 TOTAL DUE EMPLOYEE (RTA)</b>				
\$ 336.70				
<b>Expenses Signatures/Authorizations</b>				
Employee's Signature	Date	Supervisor (under \$100)	Date	Next Level Manager (\$100-\$500)
	2/6/20			
Division Manager/Next Level Supervisor (over \$500)	Date	Department Manager (over \$500)	Date	DED Internal Audit (Board Members, Chairman & ED)
Executive Director (Senior Staff only)	Date	Chairman (Board & ED only)	Date	Audit Chairman (Chairman travel - Board approved w/vote sheet)

REQUIRED RECEIPTS FOR EXPENSES MUST BE ATTACHED

Effective Date 1/1/19



B

1 Today's Date	2 Last Name	3 First Name	3 Address (If check to be mailed outside the RTA Division)	5 Department
1/20/20	Dillard	Kirk	Chairman	Executive
<b>6 Overall business purpose (Provide when applicable to all items; otherwise, complete Column 11 for each individual item)</b>				
RTA-related travel and other business expenses.				
<b>7 Account Name</b>				
Travel Expense				
Business Expense				
<b>8 Account General Ledger (GL) Code</b>				
000-190-52100				
000-190-52101				
<b>9 AA Code</b>				
999				
999				
<b>10 Amount</b>				
\$ 203.39				
\$ 95.98				
TOTAL: \$ 299.37				
<b>11 Date</b>				
<b>12 Item</b>				
<b>13 Description of Expenditure(s)</b>				
12/20/19	Who/Purpose	1. Meeting with staff and Metropolitan Planning Council re: prioritization of infrastructure projects. 2. Meeting with RTA senior staff re: various issues. 3. Meeting with Pugh Jones-Johnson re: minority bond counsel & mass transit issues.		
	Mileage/Tolls/Parking	Mileage R-A-R: 42.4 @ 58¢/mi = \$23.95	Tolls: 2 @ 75¢ = \$1.50	\$ 54.45
	Taxis	175 W. Jackson to 180 N. LaSalle (\$7.25)	180 N. LaSalle to 318 S. Federal (\$9.75)	\$ 17.00
12/21/19	Who/Purpose	1. Breakfast recap meeting with high school observers (Aiden White and Luke Schmitt) who attended RTA Board meeting on 12/19.		
	Mileage/Tolls/Parking	Mileage R-D-R: 12.1 @ 58¢/mi = \$7.02		\$ 7.02
	Meal	JC George's Restaurant		\$ 35.58
1/9/20	Who/Purpose	Meeting with staff re: MPC performance grant criteria, TFIC events		
	Mileage/Tolls/Parking	Mileage R-O-R: 41.3 @ 57.5¢/mi = \$23.95	Tolls: 2 @ 75¢ = \$1.50	\$ 69.45
1/10/20	Who/Purpose	1. Lunch meeting with T. Blake, Government Accounting Director, Deloitte re: rating agencies and computer data. 2. Meeting with Victor Armandariz, Owner, Galary V re: Green & Brown Line art gallery issues with CTA and advertising.		
	Mileage/Tolls/Parking	Mileage R-E-R: 43.9 @ 57.5¢/mi = \$25.24	Tolls: 2 @ 75¢ = \$1.50	\$ 54.09
	Meal	1. Union League Club		\$ 21.70
1/11/20	Who/Purpose	Lunch meeting with Nancy Kapp, President, Renaissance Companies & Michael Donahue re: TOD, affordable transit housing and opportunity zone legislation.		
	Mileage/Tolls/Parking	Mileage R-F-R: 2.4 @ 57.5¢/mi = \$1.38		\$ 1.38
	Meal	Pages Restaurant		\$ 38.70
<b>15 Comments:</b>				
Points of Travel for mileage: (2019 mileage at 58¢/mile -2020 mileage at 57.5¢/mile)				
R - 501 Wedgewood, Hinsdale (residence)				
A - RTA (318 S. Federal or 326 S. Wells)				
O - Office (111 S. Wacker or 211 W. Adams)				
D - 181 Countryside Plaza, Hinsdale				
E - 709 N. Orleans, Chicago				
F - 26 1/2 E. Hinsdale Ave., Hinsdale				
<b>16 SUB-TOTAL</b>				
<b>17 PREVIOUS PAGE (S) TOTAL</b>				
18 CASH ADVANCE				
19 PREPAID AIR FARE				
20 PREPAID REGISTRATION FEE				
21a RTA CREDIT CARD CHARGES				
21b PERSONAL CHARGES ON RTA CREDIT CARD				
<b>22 TOTAL DEDUCTIONS</b>				
<b>23 TOTAL DUE EMPLOYEE (RTA)</b>				
\$ 299.37				
<b>24 PERTAINS TO TRAVEL EXPENSES ONLY - This certifies that the travel shown above was required by the official duties of the traveler named to my personal knowledge, or as indicated by the records submitted to me.</b>				
I certify that in accordance with RTA Travel Regulations the above amount is correct and just; that the detailed items charged for subsistence were actually paid; that the expenses were occasioned by official business or unavoidable delays requiring the stay at hotels for the time specified; that the journey was performed with all practicable dispatch by the shortest route usually traveled in the customary reasonable manner; and that I have not been furnished by others with transportation or money in lieu thereof for the journey.				
<b>Expenses Signatures/Authorizations</b>				
Employee's Signature	Date	Supervisor (under \$100)	Date	Next Level Manager (\$100-\$500)
	2/6/20	Department Manager (over \$500)	Date	DED Internal Audit (Board Members, Chairman & ED)
Division Manager/Next Level Supervisor (over \$500)	Date	Chairman (Board & ED only)	Date	Audit Chairman (Chairman travel - Board approved w/vote sheet)
Executive Director (Senior Staff only)	Date		Date	

EXPENSE REPORT



C

1 Today's Date	2 Last Name	First Name	3 Address (If check to be mailed outside the RTA4 Division)	5 Department
1/24/20	Dillard	Kirk	Chairman	Executive
<b>6 Overall business purpose</b> (Provide when applicable to all items; otherwise, complete Column 11 for each individual item)				
RTA-related travel and other business expenses.				
<b>7 Account Name</b>				
Travel Expense				
Business Expense				
<b>8 Account General Ledger (GL) Code</b>				
000-190-52100				
000-190-52101				
<b>9 AA Code</b>				
999				
999				
<b>10 Amount</b>				
\$ 213.27				
\$ 218.78				
TOTAL: \$ 432.05				
<b>11 Date</b>				
<b>12 Item</b>				
<b>13 Description of Expenditure(s)</b>				
1. Meeting with RTA Senior Staff. 2. Meeting with Board Secretary				
1/13/19	Who/Purpose	Mileage R-O-R: 42.4 @ 57.5¢/mi = \$23.74	Tolls: 2 @ 75¢ = \$1.50	Parking: \$44.00
1/14/20	Who/Purpose	1. Meeting with Senior Staff. 2. Attended Economic Club of Chicago Roz Brewer Forum Luncheon, along with Lauren Cody, McDonald's Corp. Re: commuter stations/retail issues. 3. Meeting with Jim Sweeney, President, Operating Engineers Local 150.	Mileage R-O-G-R: 46.5 @ 57.5¢/mi = \$26.73	Tolls: 2 @ 75¢ = \$1.50
	Mileage/Tolls/Parking	Economic Club of Chicago		Parking: \$25.00
	Luncheon Registration			\$ 150.00
	Taxi	175 W. Jackson to 200 N. Columbus (\$9.25) and return trip (\$8.00)		\$ 17.25
1/16/20	Who/Purpose	1. Attend Bolingbrook Chamber of Commerce meeting. 2. Meeting with Pace Board Chairman and Will County Mayors & Managers meeting re: bus shelters.		
	Mileage/Tolls/Parking	Mileage R-H-R: 38.2 @ 57.5¢/mi = \$21.97		\$ 21.97
1/19/20	Who/Purpose	Lunch meeting with James Wolfe, CEO, Knight Engineering, Mark Lasek, Managing Director, Key Bank Capital Markets re: One Central Station & Kennedy Expressway overlay.		
	Mileage/Tolls/Parking	Mileage R-I-R: 2.3 @ 57.5¢/mi = \$1.33		\$ 1.33
	Meal	Grill 89		\$ 68.78
1/20/20	Who/Purpose	Meeting with Donald Storino, Jason Wall, CEO and Luis Nunes, CEO, A to B Inc. re: cashless pay systems.		
	Mileage/Tolls/Parking	Mileage R-O-R: 41.3 @ 57.5¢/mi = \$23.74	Tolls: 2 @ 75¢ = \$1.50	Parking: \$25.00
				\$ 50.24
<b>15 Comments:</b>				
Points of Travel for mileage: (2020 mileage at 57.5¢/mile)				
R - 501 Wedgewood, Hinsdale (residence)				
A - RTA (318 S. Federal or 326 S. Wells)				
O - Office (111 S. Wacker or 211 W. Adams)				
G - 6150 Joliet Rd., Countryside				
H - 2001 Rodeo Dr., Bollingbrook				
I - 800 E. Ogden Ave., Westmont				
<b>16 SUB-TOTAL</b>				
<b>17 PREVIOUS PAGE (S) TOTAL</b>				
18 CASH ADVANCE				
19 PREPAID AIR FARE				
20 PREPAID REGISTRATION FEE				
21a RTA CREDIT CARD CHARGES				
21b PERSONAL CHARGES ON RTA CREDIT CARD				
<b>22 TOTAL DEDUCTIONS</b>				
<b>23 TOTAL DUE EMPLOYEE (RTA)</b>				
\$ 432.05				
<b>24 PERTAINS TO TRAVEL EXPENSES ONLY</b> - This certifies that the travel shown above was required by the official duties of the traveler named to my personal knowledge, or as indicated by the records submitted to me.				
I certify that in accordance with RTA Travel Regulations the above amount is correct and just; that the detailed items charged for subsistence were actually paid; that the expenses were occasioned by official business or unavoidable delays requiring the stay at hotels for the time specified; that the journey was performed with all practicable dispatch by the shortest route usually traveled in the customary reasonable manner; and that I have not been furnished by others with transportation or money in lieu thereof for the journey.				
<b>Expenses Signatures/Authorizations</b>				
Employee's Signature	Date	Supervisor (under \$100)	Date	Next Level Manager (\$100-\$500)
	2/6/20	Department Manager (over \$500)	Date	DED Internal Audit (Board Members, Chairman & ED)
Division Manager/Next Level Supervisor (over \$500)	Date	Chairman (Board & ED only)	Date	Audit Chairman (Chairman travel - Board approved w/vote sheet)
Executive Director (Senior Staff only)	Date		Date	

Effective Date 1/1/19

REQUIRED RECEIPTS FOR EXPENSES MUST BE ATTACHED



**EXPENSE REPORT**

**D**

1. Today's Date: 2/16/20  
 2. Last Name: Dillard  
 3. Address (if check to be mailed outside the RTA Division): Board  
 4. First Name: Kirk  
 5. Department: EXECUTIVE  
 6. Overall business purpose (Provide when applicable to all items; otherwise, complete Column 11 for each individual item):  
 RTA-related travel and other business expenses.  
 7. Account Name: Travel Expense  
 8. Account General Ledger (GL) Code: 000-190-52100  
 9. AA Code: 999  
 10. Amount: \$ 200.47  
 Business Expense: 000-190-52101  
 11. Amount: \$ 22.19  
 TOTAL: \$ 222.66

11. Date	12. Item	13. Description of Expenditure(s)	14. Amount
1/22/20	Who/Purpose Mileage/Tolls/Parking Meals	1. Meeting with Rep. Durkin, Rep. Mazzucci and Metra CEO Jim Derwinski re: Metra capital project issues. 2. Lunch meeting with Legislative staff re: capital releases. Mileage R-J-R: 42.1 @ 57.5c/mi = \$24.20 Tolls: 2 @ 75c = \$1.50 2. Union League Club	\$ 80.70 \$ 22.19
1/23/20	Who/Purpose Mileage/Tolls/Parking	Meeting with Angelique David, CEO & General Counsel, Zeigler re: transit financing Mileage R-O-R: 41.3 @ 57.5c/mi = \$23.74 Tolls: 2 @ 75c = \$1.50	\$ 69.24
2/4/20	Who/Purpose Mileage/Tolls/Parking Taxi	Meeting with Anna Valencia, Chicago City Clerk and staff with Michael VanDeKreke re: integrating RTA's fare programs into the City keycard ID Mileage R-K-R: 41.8 @ 57.5c/mi = \$24.03 Tolls: 2 @ 75c = \$1.50 Parking: \$25.00	\$ 50.53

15. Comments:  
 Points of Travel for mileage: (All mileage at 57.5c/mile - 2020)  
 R - 501 Wedgewood, Hinsdale (residence)  
 O - Office (111 S. Wacker or 211 W. Adams)  
 A - RTA (318 S. Federal or 326 S. Wells)  
 J - 203 N. LaSalle, Chicago  
 K - 18 N. Clark, Chicago

16. SUB-TOTAL: \$ 222.66  
 17. PREVIOUS PAGE (S) TOTAL: \$ -  
 18. CASH ADVANCE: \$ -  
 19. PREPAID AIR FARE: \$ -  
 20. PREPAID REGISTRATION FEE: \$ -  
 21a. RTA CREDIT CARD CHARGES: \$ -  
 21b. PERSONAL CHARGES ON RTA CREDIT CARD: \$ -  
 22. TOTAL DEDUCTIONS: \$ -  
 23. TOTAL DUE EMPLOYEE (RTA): \$ 222.66

23. I certify that in accordance with RTA Travel Regulations the above amount is correct and just; that the detailed items charged for subsistence were actually paid; that the expenses were occasioned by official business or unavoidable delays requiring the stay at hotels for the time specified; that the journey was performed with all practicable dispatch by the shortest route usually traveled in the customary reasonable manner; and that I have not been furnished by others with transportation or money in lieu thereof for the journey.

24. PERTAINS TO TRAVEL EXPENSES ONLY - This certifies that the travel shown above was required by the official duties of the traveler named to my personal knowledge, or as indicated by the records submitted to me.

**Expenses Signatures/Authorizations**

Employee's Signature: <i>[Signature]</i>	Date: 2/18/20	Supervisor (under \$100)	Date	Next Level Manager (\$100-\$500)	Date
Division Manager/Next Level Supervisor (over \$500)	Date	Department Manager (over \$500)	Date	DED Internal Audit (Board Members, Chairman & ED)	Date: 2/17/20
Executive Director (Senior Staff only)	Date	Chairman (Board & ED only)	Date	Audit Chairman (Chairman travel board approved w/vote sheet)	Date

REQUIRED RECEIPTS FOR EXPENSES MUST BE ATTACHED

Effective Date: 1/1/15