

**MINUTES OF A PUBLIC MEETING OF THE ADMINISTRATIVE COMMITTEE OF THE  
BOARD OF DIRECTORS OF THE REGIONAL TRANSPORTATION AUTHORITY**

The **Administrative Committee** of the Board of Directors of the Regional Transportation Authority met in public session on **Thursday, April 2, 2009**, at 8:05 a.m., in Suite 1550, 175 West Jackson Blvd., Chicago, Illinois, pursuant to notice.

Committee Chairman Douglas M. Troiani presided.

**ROLL CALL**

Committee Members: James Buchanan  
Rev. L. Tyrone Crider, Sr.  
Patrick J. Durante  
Dwight A. Magalis  
Patrick V. Riley, Jr.  
Bishop Horace E. Smith, M.D.  
Douglas M. Troiani

Other Board Members: William R. Coulson  
Phil Fuentes  
Al Jourdan  
Michael Rosenberg  
J.D. Ross  
Michael Scott  
Judy Baar Topinka  
RTA Chairman Jim Reilly

Staff Participants: -----  
Stephen Schlickman, Executive Director  
Joe Costello, SDED, Finance & Administration  
JC Vannatta, Mgr. of Marketing

**Reading and approval of minutes from the meeting held on February 19, 2009**

Director Riley moved, and Director Buchanan seconded that the minutes from the meeting held on February 19, 2009 be approved as submitted. The motion carried on the following roll call vote:

7 Yeas            Directors Buchanan, Crider, Durante, Magalis, Riley, Smith, and Troiani

**APPROVED BY THE ADMINISTRATIVE COMMITTEE  
May 21, 2009**

**Ordinance authorizing a contract for a Customer Care Agreement, and installation and configuration**

Mr. Costello explained that the proposed ordinance authorizes the negotiation of a one-year contract with Trapeze Group to provide Customer Care for the RTA Travel Information Center Itinerary Planning System. The Itinerary Planning System is a computerized point-to-point trip itinerary planning system using the CTA, Metra and Pace. Customer Care services include 24-hour technical support, system upgrades, licensing for the next generation of products and other services. In addition, Trapeze will install the itinerary planning system at the new Travel Information Center location at the Metra headquarters building, as well as provide enhancements at the same time that will enable the system to read new schedule output formats for the CTA and Metra due to enhancements to their own scheduling systems. Without these enhancements, both the Itinerary Planning System and the RTA TripsWeb site will not have access to the latest schedule information from those two Service Boards. The cost of the Customer Care contract is for an amount not to exceed \$60,650, and the cost of installation at the new location is an amount not to exceed \$5,500, for a total contract cost of \$66,150.

Director Magalis moved, and Director Durante seconded that the proposed ordinance be recommended to the full Board for adoption. The motion carried on the following leave for last unanimous roll call vote:

7 Yeas                      Directors Buchanan, Crider, Durante, Magalis, Riley, Smith, and Troiani

**Ordinance authorizing a contract amendment with Accor/Wired Commute for the administration of the Transit Benefit Program**

**Ordinance authorizing an amendment to the Intergovernmental Agreement between the CTA and the RTA for the Transit Benefit Fare program**

Mr. Vannatta explained that the two ordinances are needed as the RTA and the CTA look to make changes to the structure of the Transit Benefit Fare program. Currently, the RTA and the CTA both jointly administer the program. The RTA began discussions with the CTA last summer to look at the possibility of merging the two programs and with the RTA managing the new program. Unifying the management of the program will ensure that administrative and expense efficiencies will be achieved, in accordance with joint marketing provisions in the new transit legislation calling for coordinated sales programs.

Initial administrative efficiencies identified could add up to substantial savings for both the CTA and the RTA. However, more time is needed to properly put into place a new business model that fully realizes all of the efficiencies and potential of the program. Approving these ordinances will allow the RTA and CTA more time to continue research into combining the program's structure into a single management entity.

Now more than ever this program is needed as a way to help people in our region save money while they take transit. Earlier this year, President Obama signed into law, as part of the Economic Stimulus package, an increase in the amount that employees can take out of their paychecks pre-tax to put towards paying for transit. In the weeks and months ahead, we will begin a marketing campaign to educate people on what this increase means to them. With the increased transit benefit amount and with people looking for ways to save money, we only anticipate the program to grow.

Director Buchanan asked what is the cost of the current contract? Mr. Vannatta responded that the current contract was signed in 2004 for \$5 million; and there is roughly \$2 million left on the contract.

Director Riley moved, and Director Buchanan seconded that the proposed ordinance authorizing a contract amendment with Accor/Wired Commute for the administration of the Transit Benefit Program be recommended to the full Board for adoption. The motion carried on the following leave for last unanimous roll call vote:

7 Yeas            Directors Buchanan, Crider, Durante, Magalis, Riley, Smith, and Troiani

Rev. Crider moved, and Director Durante seconded that the proposed ordinance authorizing an amendment to the Intergovernmental Agreement between the CTA and the RTA for the Transit Benefit Fare program be recommended to the full Board for adoption. The motion carried on the following leave for last unanimous roll call vote:

7 Yeas            Directors Buchanan, Crider, Durante, Magalis, Riley, Smith, and Troiani

### **Executive Session**

Mr. Gruber cited exception 2(c)(5) from the Open Meetings Act as the reason for the closed session. Rev. Crider moved, and Director Durante seconded the motion to move into executive session. Upon conclusion of the executive session discussion, the Administrative Committee would return and adjourn in public session. The motion carried on the following leave for last unanimous roll call vote at 8:15 a.m.:

7 Yeas            Directors Buchanan, Crider, Durante, Magalis, Riley, Smith, and Troiani

### **RECONVENE/ADJOURNMENT**

The Administrative Committee returned to public session at 8:40 a.m. There being no further business to come before the meeting of the Administrative Committee, Rev. Crider moved, and Director Buchanan seconded that the meeting adjourn. The motion carried on the following voice vote:

7 Yeas            Directors Buchanan, Crider, Durante, Magalis, Riley, Smith, and Troiani

The meeting of the Administrative Committee meeting ended at 8:40 a.m.

*Audrey Macleannan*

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AUDREY MACLENNAN  
Secretary of the Authority